



MEMORANDUM

DATE: May 1, 2017

TO: Member MHAs
Minor Hockey Leagues

FROM: Kevin Macrae
Senior Manager, Hockey Operations

SUBJECT: **Call for Applications - Volunteer Positions**

Hockey Alberta is currently accepting applications to fill volunteer roles within our Operational Committees for the 2017-2018 hockey season. Hockey Alberta has seventeen established, standing operational committees that help to administer the game of hockey throughout the season. The volunteers on the committees provide service to member MHA's and Club Teams, interpret regulations and contribute to discussions about future changes to the game.

Volunteer Positions that are open for application for next season are:

Chair, Female ADM Committee	Zone Minor Regulation Coordinators
Chair, AA Hockey	Zone Minor Administration Coordinators
Chair, Aboriginal Hockey Committee	Zone Minor Discipline Coordinators
MHA Ambassadors	Minor Female Regulation Coordinators
	Female ADM Committee Delegates
	Sledge Hockey Committee Delegates

All Hockey Alberta Operational Committee Chair positions are appointed for two year terms while Coordinator and Committee Delegate positions are each appointed annually.

Detailed information about each of these positions is enclosed with this memorandum. Anyone that is interested in a particular role should fill out the Volunteer Application Form (also attached) and submit it to the Hockey Alberta office as indicated below. The deadline for applications is **May 19**.

Should you have questions about this process or any of the positions please don't hesitate to contact the Hockey Alberta office.



Volunteer Application Form 2017-2018 Season

Contact Information:	
Name:	
Address:	
City:	
Postal Code:	
Home Phone:	
Cell:	
Email:	

Position(s) You Wish to Apply for:	
Chair Positions	
Check the Committee Chair positions that you are interested in applying for.	
<input type="radio"/> Chair, AA Hockey Committee <input type="radio"/> Chair, Female ADM Committee	<input type="radio"/> Chair, Aboriginal Hockey Committee
Committee Positions	
Check off any Positions that you are interested in applying to serve as.	
<input type="radio"/> Zone Minor Regulation Coordinator <input type="radio"/> Zone Minor Administration Coordinator <input type="radio"/> Zone Minor Discipline Coordinator <input type="radio"/> Minor Female Regulation Coordinator	<input type="radio"/> Female ADM Committee Delegate <input type="radio"/> Sledge Hockey Committee Delegate <input type="radio"/> MHA Ambassador

Qualifications:
Please confirm by checking off each of the items below:
<input type="radio"/> I acknowledge that I will be subject to screening under the organization's Criminal Records Check and Conflict of Interest policies.
<input type="radio"/> I have regular access to a computer and high-speed internet access (See company communications expense policy).
<input type="radio"/> I understand the roles, qualifications, and requirements of the position(s) I have applied for.
<input type="radio"/> I am familiar with and support the purpose, vision/mission, core values, and Bylaws/Regulations of Hockey Alberta.



**Volunteer Application Form
2017-2018 Season**

Hockey Experience:

Role: _____ Year(s): _____

Brief Summary of Role and Accomplishments:

Role: _____ Year(s): _____

Brief Summary of Role and Accomplishments:

Role: _____ Year(s): _____

Brief Summary of Role and Accomplishments:

Role: _____ Year(s): _____

Brief Summary of Role and Accomplishments:



Volunteer Application Form 2017-2018 Season

Other Relevant Volunteer or Work Experience:

Role: _____ Year(s): _____

Brief Summary of Role and Accomplishments:

Role: _____ Year(s): _____

Brief Summary of Role and Accomplishments:

Role: _____ Year(s): _____

Brief Summary of Role and Accomplishments:

Role: _____ Year(s): _____

Brief Summary of Role and Accomplishments:

Deadline for applications is May 19, 2017

Please return to:

Email: mskilnick@hockeyalberta.ca