



# INFORMATION BULLETIN

**Bulletin No: 18/13**

Date: May 7, 2019

To: Minor Hockey Associations

**SUBJECT: Male ADM Meeting & Operating Model Document**

Hockey Alberta will be hosting the Male ADM Draw Zones on Sunday, June 9<sup>th</sup> in Red Deer, AB. This meeting will be used as an opportunity for Hockey Alberta to share information with, gather information from and engage our Male ADM Draw Zones in discussions about Elite hockey as we head into the 2019-20 hockey season.

Each Male ADM Draw Zone should be represented by the President and/ or General Manager of the host minor hockey association as well as the President of the Draw Zone ADM/Elite Committee, if applicable. For those in attendance, information will be shared about Male ADM operating standards and changes for the 2019-20 hockey season. Attendees will also engage in discussion about the future of Elite hockey in Alberta. Meeting information is listed below.

DATE	TIME	LOCATION	ADDRESS
Sunday, June 9	10 AM – 4 PM	Red Deer	Gary W. Harris Canada Games Centre 120 College Blvd

Please [REGISTER HERE](#) to confirm your Draw Zones attendance.

## **Male ADM Operating Model**

As part of this meeting, Hockey Alberta will be introducing the Male ADM Operating Model, a document that outlines the expectations and requirements for each minor hockey association identified to host an ADM Draw Zone Program at the Bantam AAA, Minor Midget AAA and/or Midget AAA level.

The Male ADM Operating Model is based off the principles of the Male ADM in creating a system to better meet the needs of the athlete through the enhanced development of all participants in the game, helping them achieve the highest level of performance possible.

Enclosed with this bulletin is the Male ADM Operating Model. We would encourage all associations to review the Male ADM Operating Model document and come prepared to discuss, provide feedback and improve upon so that it can be implemented prior to the 2019-20 hockey season.

## **Male ADM Committee**

Hockey Alberta is now accepting applications from member minor hockey associations / elite teams to fill two (2) positions available on the Male ADM Committee. Those Associations/ Draw Zones with interested applicants are encouraged to submit their name and information [HERE](#).



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If you have any questions regarding any of the information provided in this bulletin, please do not hesitate to contact Bryden Burrell, Coordinator, Hockey Programs ([bburrell@hockeyalberta.ca](mailto:bburrell@hockeyalberta.ca)).



# MALE ADM DRAW ZONE OPERATING MODEL REQUIREMENTS

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## **PURPOSE**

This document sets out the ADM Committee's expectations and requirements for each MHA that has been identified to host an ADM Draw Zone team at the Bantam AAA, Minor Midget AAA or Midget AAA level. This document is not intended to cover MHA responsibilities related specifically to other Hockey Alberta programs (e.g. AA model and other Minor hockey).

## **PRINCIPLES**

A primary objective of the Alberta Development Model is to enhance the development of all participants in the game (athletes, volunteers, officials), helping them to achieve the high level of performance possible. Each Host MHA is responsible to:

- Foster and promote a high level of hockey for Alberta players under its jurisdiction;
- Control and administer the playing of the game of hockey in accordance with the rules and regulations and etiquette of the game;
- Ensure that all persons who wish to play elite hockey, and who reside in Alberta, have an opportunity to compete for a position on a team operating within their geographic zone;
- Work with the feeder levels of hockey, to build a hockey program for their respective Draw Zone that strives to have teams laid out in a hierarchy that builds through each progressive level of hockey; and
- Ensure keen competition within all the ADM Leagues.

## **DUTIES OF THE MHA**

- Each MHA that hosts one or more ADM Draw Zone Team(s) will establish and maintain a separate Committee that is responsible for the operations of the ADM program. In circumstances where multiple MHAs in a draw zone host an ADM Draw Zone Team (for example, Bantam AAA in one MHA and Minor Midget AAA in another), the MHAs will work together to establish a single Committee to cover ADM Draw Zone operating matters;
- Membership of the Committee will be submitted to the Hockey Alberta ADM Committee for information purposes, annually;
- The Draw Zone Committee will, as part of the MHA that it represents, be responsible for ensuring that Elite hockey at all levels in the draw zone work effectively together in building a program that promotes the development of the participants of the game.

## **DUTIES OF THE DRAW ZONE ADM COMMITTEE**

- The Draw Zone ADM Committees are responsible and accountable for the development and operations of the elite programs across the entire Zone.
- The Draw Zone ADM Committees will be responsible for ensuring that the ADM Draw Zone teams in the Draw Zone operate cohesively in a development hierarchy and enhance the development of the players across the entire draw zone.
- Ensure that the Draw Zone Team is represented by the Committee at each of the Leagues that operate the ADM stream of Hockey (i.e. AMHL, AMMHL, AMBHL).
- Ensure that each Draw Zone Team establishes Coach development and mentorship programs and criteria for all coaching staffs in line with expectations set by Hockey Alberta.
- Ensure that each Draw Zone Team establishes qualifications and development criteria for team staff in line with expectations set by Hockey Alberta.
- Ensure that each Draw Zone Team selects Team staff (Manager, Coaches and support staff) that are qualified and appropriately certified.
- It is expected that each Draw Zone Team will have the following minimum level of team staff positions:
  - Manager



## MALE ADM DRAW ZONE OPERATING MODEL REQUIREMENTS

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- Head Coach and Assistant Coaches
  - Trainer / Athletic Therapist
- Ensure that a representative is responsible for player registration in line with the expectation from Hockey Alberta
- Set policies and procedures for the Draw Zone using the infrastructure available from the Host MHA and/or Hockey Alberta
- At least annually, host a meeting with all the MHAs in the Zone (the “ADM Draw Zone Meeting”) to do the following:
  - Provide an update to the MHAs in the Draw Zone on the ADM Stream Program in the Zone
  - Actively solicit feedback on the ADM Stream Draw Zone operations
  - Discuss the state of the hockey program within the zone and what changes may need to be considered
  - Discuss how to engage all the MHAs in the zone on zone operating matters
  - Discuss how to involve the ADM stream development principles at all levels across the zone to create a development funnel for players and coaches entering the ADM stream
  - Report to the Hockey Alberta ADM Committee on the meeting highlighting:
    - Number of meetings held within each Draw Zone and attendees
    - Summary of actions taken
    - Summary of actions not taken or deferred
  - Summarize actions to be referred to the HA ADM Committee

Representatives of the Hockey Alberta ADM Committee should be provided with notice of the meeting and will attend as time permits.

### **COMPOSITION OF THE DRAW ZONE ADM COMMITTEE**

- The Draw Zone ADM Committee shall be composed of not less than 5 members, all of which reside within the Draw Zone and represent the MHAs that have the majority of the hockey registrants in the draw zone
- The Draw Zone ADM Committee shall have a Chairperson, appointed by the host MHA, who is responsible for all committee activity
- It is suggested that the Draw Zone ADM Committee will have a member(s) responsible for the following areas:
  - Hockey Operations – day to day operations of the hockey program
  - Hockey Development – talent development within the zone (coach and player) including the development hierarchy in the draw zone as well as the feeder system into the elite stream
  - MHA Coordination – community (MHA) relations across the zone including the ADM Draw Zone Meeting
  - Other areas as defined by the Committee from time to time

### **DUTIES OF THE MANAGER**

- The Manager, working with HCR-educated people within the MHA that complete the process, will ensure that all players are appropriately registered for participation with the team.
- The Manager is responsible to have appropriately trained and experienced off-ice officials to execute their role(s) as part of the game activity. Off-ice officials include:
  - Scorekeeper
  - Time Keeper
  - Penalty Time Keeper
  - Penalty Box Attendant(s)
  - Announcer



## MALE ADM DRAW ZONE OPERATING MODEL REQUIREMENTS

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### **DUTIES OF THE COACHING STAFF**

- With respect to the Elite Stream Draw Zone activities, each member of the coaching staff is expected to participate in Coach Development activities (both learning and teaching) for other levels of hockey in the draw zone as established by the Draw Zone Elite Stream Committee.
- With respect to each Elite Stream Team, the Head Coach is accountable for all Team activities