



# INFORMATION BULLETIN

**Bulletin No: 16/24**

Date: February 16, 2017

To: Minor Hockey Associations  
Junior/Senior Club Teams  
Pond Hockey Programs

From: Jeremy Haluschak  
Manager, Business Operations

**SUBJECT: Email Fraud Alert**

---

In recent weeks there have been a rash of email scams targeting not-for-profit organizations, including minor hockey associations. Hockey Alberta would like to make all its Members aware of these scams and remind our Members to ensure you are exercising caution when managing the financial aspects of your organization.

Some characteristics of these emails include:

- A request for you to transfer of funds into another account or to pay an invoice by transferring money into an account.
- A sense of urgency for you to make the payment.
- The appearance that the request is coming from the “president” or “vice president” of your organization. The scammers are able to do this by changing display name in their email to one that would appear to be from a legitimate source within your organization.

Please ensure that you are taking all necessary precautions and exercising due diligence when any financial requests are received via email, including:

- Check the actual email address from which the request is coming. This can be done by hitting the REPLY TO button on the email which should show the actual originating address of the email.
- Ensure your Board of Directors is up to date on all financial procedures for your organization.
- Ensure your Board members are aware of the potential for fraud to occur; and
- TRUST YOUR INSTINCTS. If the request doesn't seem “right”, check it out before you pay.

Should you be solicited by one of these scams please contact your local police detachment.

For more information on fraud and scams please consult:

- RCMP Scams and Fraud section - <http://www.rcmp-grc.gc.ca/scams-fraudes/index-eng.htm>
- Canadian Anti-Fraud Centre - <http://www.antifraudcentre-centreantifraude.ca/fraud-escroquerie/index-eng.htm>

For any questions, contact Jeremy Haluschak, Manager, Business Operations at the Hockey Alberta office., 403-342-6777.