



INFORMATION BULLETIN

Bulletin No: 16/17

Date: November 28, 2016
To: Club Teams
Junior Leagues
From: Michelle Skilnick
Manager, Hockey Operations

SUBJECT: December 1st Cut Down Procedure

The Hockey Alberta Bylaws and Regulations state:

3.7 Number of Players on a Hockey Team:

- b) On December 1st, all Junior teams must reduce to not more than twenty-five (25) the total of the following:
 - (i) the number of registered players on their active list; and
 - (ii) the number of unused Player allotments. If twenty-five (25) players are listed, at least two (2) must be goaltenders.

All registered players not indicated on this list are considered released.

****You cannot release players to free up allotments after December 1st****

To calculate the status of your current roster:

Regular Players
 + Current Import Players (Those not released)
 + Outstanding Transfers
 = Number of actual players registered. *
 *(Does NOT include Affiliates)

Registration Summary

	AFFILIATE	IMPORT	TRYOUT	REGULAR	TOTAL	RELEASED
PLAYER	0	1	0	22	23	1
COACH	0	0	0	3	3	0
BENCH STAFF	0	0	0	2	2	0
TOTAL	0	1	0	27	28	1



INFORMATION BULLETIN

To calculate the total allotments you've used:

Regular Players
+ Current Import Players (Those not released)
+ Outstanding Transfers
+ Released Players
= Total number of allotments used.*
**(Does not include Affiliates)*

Please ensure all Player transfers are finalized and that any awaiting approvals are budgeted for in your available allotments.

Hockey Alberta will be noting all available unused allotments and adjusting team limits to reflect not more than 25 players and allotments.

Please refer to page 20 of the Attached HCR Training Manual we've created in assisting teams with maintaining their team rosters.

For further clarification contact the HA office.

Thank you for your attention to this matter.

Michelle Skilnick
Manager, Hockey Operations



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CUT DOWN WORKSHEET

DECEMBER 1st

All Junior Teams must reduce to not more than twenty-five (25), the combined total of the number of registered players on the active list and the number of unused registration allotments.

1. This is a worksheet for the team for tracking purposes only, if you wish to use it.
2. Write down all currently registered players, including imports not released.
3. Compare this worksheet to the players listed on your team roster in the HCR.
4. Release in the HCR, any and all players that are not listed on the worksheet.

DO NOT SEND THIS FORM IN TO HOCKEY ALBERTA.

PLAYER		PLAYER	
1.	_____	14.	_____
2.	_____	15.	_____
3.	_____	16.	_____
4.	_____	17.	_____
5.	_____	18.	_____
6.	_____	19.	_____
7.	_____	20.	_____
8.	_____	21.	_____
9.	_____	22.	_____
10.	_____	23.	_____
11.	_____	24.	_____
12.	_____	25.	_____
13.	_____		