



INFORMATION BULLETIN

Date: June 1, 2016
To: Junior Club Teams
From: Michelle Skilnick
Manager, Hockey Operations

SUBJECT: CLUB TEAM REGISTRATION PROCESS

A new registration, invoicing and payment process was created during the 2014-15 season in order to make things easier for teams at the start of the season in registering their teams. We are continuing with that process for the 2016-17 season.

Teams in HCR for the 2016-17 season will be open as of Monday June 1st at 10:00am for teams to start the registration and to request transfers.

Invoices will be mailed for your Team's registration fees for the 2016-2017 season in early July. These fees are charged as per Hockey Alberta regulation Appendix "I" Registration & Insurance Fees. To ensure your teams eligibility you will be required to pay this invoice by November 15th. Failure to submit payment by this deadline will result in the team roster being locked and notification will be sent that the team is ineligible from participating until payment has been received.

Furthermore, teams that have any outstanding fees from the previous season, their teams will remain locked to register their players until this has been cleared up. You can contact Allison Marriott or Holly Martin to obtain your outstanding invoice(s).

Should you have any questions please feel free to contact myself at (403) 342-6777.

Sincerely,

Michelle Skilnick
Manager, Hockey Operations