



Hockey Alberta has identified the need for the support of existing, and creation of more diverse hockey programs in our province. With the support of the Hockey Alberta Foundation and its partners, the Every Kid Every Community Grant is an annual program to support hockey in Alberta

Hockey is a great way for kids to be active, healthy and surrounded by positive leaders in their community. Keeping kids active in sport helps reduce childhood obesity, creates a safe and fun environment and forms friendships.

Hockey Alberta's goal is to have hockey accessible to all kids in Alberta.

The funding for the Every Kid Every Community Grant is raised through the efforts of the Hockey Alberta Foundation and The Curtis Glencross Legacy Fund.

The Glencross Legacy Fund was established through a generous gift by the Curtis Glencross Roughstock Invitational Rodeo in 2012 and is supported annually from dedicated monies raised through the event.

It is through these donations that allows Hockey Alberta to support grassroots minor hockey initiatives and ensure all kids have a chance to participate in a hockey program.

A brief overview of the Every Kid Every Community programs and use of funds can be found in the Annual Report to the Community at www.hockeyalbertafoundation.ca under the About Us tab.

Every Kid Every Community is generously supported through events and donations from the following:



HOCKEY ALBERTA
FOUNDATION



ATB Investor Services™

www.hockeyalbertafoundation.ca



Hockey Alberta would like to encourage all applicants for the Every Kid Every Community Grant to consider the following guiding principles for their projects:

CREATIVITY

Hockey Alberta is looking for communities to get creative with their ideas. There are a lot of different ways that grant funds can be utilized. We want to see your original and innovative project ideas.

PARTNERSHIPS

Without community support through partnerships many organized sports would not be possible. Hockey Alberta would like to encourage applicants to work together with companies or organizations in their community to get the best possible access to hockey for all kids.

ACCESS

The idea behind Every Kid Every Community is to make the game more accessible to kids across Alberta. Hockey Alberta wants to help communities create opportunities for kids that wouldn't otherwise be available.

SUSTAINABILITY

Hockey Alberta aims to have projects initiated that will break down financial and other barriers that hold kids back from getting involved. We would like to see these projects made available in the following years through community funding.

LEADERSHIP

Hockey Alberta believes that through the Every Kid Every Community Grant, communities will have the opportunity to display leadership with their ideas and develop leadership among the kids.

WHO IS ELIGIBLE TO APPLY?

The Hockey Alberta Foundation would like to encourage all Community groups, Pond Hockey Programs, Youth Groups, Recreational Groups, Community Leagues and Local Minor Hockey Associations (LMHA) and clubs who have an idea, project or program that align with the EKEC guiding principles whereby an individual OR group may benefit from the grant.

All applications must be received from Alberta based organizations or individuals and if awarded, the grant shall not be used to support "for profit" commercial programs or business ventures.

ALL APPLICATIONS are considered and we encourage you to get CREATIVE with your ideas and use of funding!

There are two different Grants available through the Every Kid Every Community Program. Please read below and mark the appropriate box on the application form.



PROGRAM GRANT

These funds are dedicated to the creation or support of an existing program that will focus on recruiting new players to the game of hockey regardless of age, skill or environmental factors.

Program Grants are awarded to a maximum of \$5000 per year per group. Under 'exceptional circumstances' funding exceeding \$5000 will be considered on a case-by-case basis. Upon review of application, we may request additional information in order to make a decision.

Some simple examples of programs and use of funds are, Floor Hockey Club (funds for renting space or equipment), Try Hockey Program (funds for renting ice or purchase of equipment), Pond Hockey Program and events.

PLAYER ASSISTANCE GRANT

Local Minor Hockey Associations can apply for funding through this grant to assist with covering fees, equipment costs and additional costs for kids within the community who may not have access to the financial needs required to play the game of hockey otherwise.

Player Assistance Grants can be awarded to a maximum of \$200 per player to a maximum of \$3000 per year per LMHA.



APPLICATION PROCESS

Complete the application form in full. Incomplete submissions will not be considered.

The completed application may be submitted by fax, email or mail. Email applications are preferred.

EKEC c/o Hockey Alberta
Box 5005 Rm 2606 100 College Blvd.
Red Deer, AB T4N 5H5
Fax: 403.346.4277

Email: foundation@hockeyalberta.ca

SELECTION PROCESS

Applications can be submitted at any time during the year, however, applications are reviewed and funds awarded QUARTERLY (June, September, December & March) based on application, eligibility and need. Application deadlines are May 30th, August 30th, November 30th & February 28th, respectively.

FOLLOW UP

Should your group or association be awarded EKEC funding, a post event accountability report is required (see application form for more details).

QUESTIONS

Contact the Hockey Alberta office at 403.342.6777 or email to: foundation@hockeyalberta.ca



EVERY KID EVERY COMMUNITY GRANT APPLICATION

When completing the application be sure to provide as much information as possible. In submitting this application, funding is not guaranteed and will be distributed based on an evaluation of need and the outline of criteria as established on the EKEC Grant Information Document.

Should your group be eligible for funding, please be aware that you will be required to provide an accountability follow up report for our records.

Applications are accepted year round, however funding will only be dispersed quarterly at the end of June, September, December & March.

If you have any questions about the application process or the status of your application, please contact the Hockey Alberta Foundation office by email at foundation@hockeyalberta.ca or phone 403.342.6777.

Contact Name: _____	Position: _____
Group/ Organization/ LMHA: _____	
Address: _____	City: _____
PC: _____	Phone #: _____
	Alt Phone #: _____
Fax #: _____	Email: _____

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

Applying for (description on previous page):

_____ Program Grant _____ Player Assistance Program

Amount of Funding Requested: _____

Funds can be used for the following items.

- | | | |
|-----------------|------------------|--------------------|
| Facility Rental | Equipment Rental | Equipment Purchase |
| Instructors | Program Fees | |

Player Assistance (Please note, you can only apply for \$200 per player for a maximum of \$3000 per year)

Please attach a detailed budget along with details from other programs/grants that you have applied for to assist this initiative (see sample budget attached).

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Please complete the following section for the appropriate grant in which you are applying:

PLAYER ASSISTANCE PROGRAM

When LMHA's are applying for the Player Assistance Program it is MANDATORY that you attach a list of the individuals you will be supporting and it must include first name, last name, date of birth, parent or guardian name, contact phone number, LMHA they are registered with and a brief description on the impact of these funds.

This list must also be verified and signed by TWO (2) members of the MHA, one of whom must be the MHA President.

Please use the section below to provide any other information you feel would be relevant to our decision (ie. why/ how you feel this will make a positive impact or benefit the individual(s) you are applying for).

PROGRAM GRANT

Location of Event(s): _____ Date & Time: _____

Frequency: _____ Estimated # of Participants: _____

Demographic of Participants (M/F, AGES): _____

Other Event Information: _____

Provide a detailed description of what the funds will be used for, why and how you feel this will make a positive impact or benefit the individual, community or group you are applying for. Please include details on how your project will become sustainable. If necessary use additional space or attach supporting documents.

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Provide a detailed description of how Hockey Alberta and Hockey Alberta Foundation will be recognized during your program or event (ie. website, social media, logo placement via signage or equipment, etc.)

ACCOUNTABILITY REPORT

An accountability report will be due 60 days following the completion of your program. The following items must be included in this report:

- Brief summary of program success and challenges, highlighting best practices, partnerships, creative solutions, sustainability of program, participation statistics, and leadership development opportunities
- Post-event budget (report of actual costs)
- High resolution photos showcasing equipment purchases, participants, instructors, Hockey Alberta/Hockey Alberta Foundation recognition items, etc. (photos will become the property of Hockey Alberta once submitted, therefore a media release form must be signed and submitted for all participants – please see attached).
- Copies of promotional materials (ie. posters, infographics, print advertisements, etc.)

DECLARATION

I _____ authorize the information contained herein is accurate to the best of
Name of Applicant

my knowledge and collected on behalf of _____ . Signed this _____ day of
LMHA or group

_____, _____
Month Year

Name Title Signature

COMPLETED FORMS CAN BE SCANNED AND SUBMITTED VIA EMAIL TO: foundation@hockeyalberta.ca
HARDCOPY SEND BY MAIL TO: HOCKEY ALBERTA, ATTN: EVERY KID EVERY COMMUNITY, BOX 5005, RM 2606,
100 COLLEGE BLVD, RED DEER, AB, T4N 5H5

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SAMPLE BUDGET

Revenues (funding from other sources)	Amount
Sponsors	
<i>Jersey Donation (Gift in Kind)</i>	
<i>Cash Donation</i>	
Program Fees	
Grants	
Other	
Total	

Expenses	Amount
Facility Rental	
<i>Gym</i>	
<i>Ice</i>	
Equipment Rental	
<i>Skate Sharpener</i>	
Equipment Purchase	
<i>Pucks</i>	
<i>Cones</i>	
<i>Ice Dividers</i>	
Instructors	
<i>\$100/session x 6 sessions</i>	
Other	
<i>Insurance</i>	
<i>Administration</i>	
Total	
+/-	\$0



MEDIA RELEASE

I hereby consent to and authorize the use and reproduction by Hockey Alberta, or anyone authorized by Hockey Alberta, of

- any images or video recordings which have been taken of me

AND/OR

- any audio or printed quotations which have been collected from me

by any Hockey Alberta employee or agent thereof, for the purposes of promoting Hockey Alberta, its programs, or its partnerships, without compensation to me unless otherwise agreed to in writing. All images shall constitute the property of Hockey Alberta, solely and completely.

NAME: _____ DATE: _____

TEAM/POSITION/TITLE: _____

SIGNATURE: _____

EMAIL: _____

IF SUBJECT IS UNDER 18 YEARS OF AGE:

I, _____,

AM THE PARENT/LEGAL GUARDIAN OF THE INDIVIDUAL NAMED ABOVE AND HEREBY ACCEPT THE TERMS OF THIS RELEASE ON HIS/HER BEHALF.

SIGNATURE: _____

EMAIL: _____

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