



Player Safety Committee Terms of Reference

**Established – April 2015
Last Amended – May 2024**

PURPOSE

Under the direction and leadership of Hockey Alberta's Management, the Player Safety Committee is a standing, operational committee of Hockey Alberta that is charged with enhancing player safety within amateur hockey. From time to time, the committee will be charged with responding to proposed changes, objectives and/ or actions that have been identified by Hockey Alberta's Management. In completing its work, the committee will work in accordance with all Hockey Alberta Bylaws, Regulations, Policies and Procedures.

GOALS AND OBJECTIVES

Goals and objectives for the committee are established on an annual basis and can be derived from the Strategic Plan, be identified by Hockey Alberta's Management, and/ or be established by the committee through an annual planning meeting. All goals and objectives will be aligned with Hockey Alberta's Vision, Mission and Strategic Direction. Specific, annual duties of the committee are:

- Promote a culture of player safety while balancing the spirit of the game.
- Review current health, wellness, and safety trends and their possible relationship to amateur hockey.
- Establish protocols to ensure the experience around hockey is safe and fun (player, parent, coaches).
- Review screening processes related to safety, health and wellness.
- Establish, promote, and support best practices in injury prevention and return to play protocols.
- Establish, promote, and support an implementation plan to educate and inform associations, teams, coaches and parents.

DECISION MAKING / AUTHORITY

The committee is granted the authority to make decisions pertaining to day-to-day operations, in accordance with this Terms of Reference. Any formal decisions must be made via an official letter signed by Hockey Alberta's Management.

Determining recommendations for change must be done through proper process and consultation of key stakeholders. Prior to submitting any recommendations, the committee must have engaged Members and/or relevant stakeholders. The committee will either reach consensus or hold a vote of the members in attendance on each subject at hand. Confirmed committee recommendations must be submitted to Hockey Alberta's Management for review and approval.

REPORTING

The committee operates under the authority of the President and CEO, and shall report in such a manner. Formal meetings will have notes kept and those notes will be submitted to Hockey Alberta's Management for reporting.



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MEETING SCHEDULE

Meetings will be conducted in various forums, as deemed necessary. Any meeting may be conducted via video conference or in-person. The Staff Lead or Chair will call meetings a minimum of four (4) times per year.

COMPOSITION

A Staff Member will be appointed by Hockey Alberta's Management to lead the committee. All committee members will be appointed by Hockey Alberta's Management, aligning terms with each hockey season. The Chair shall be appointed for two (2) year terms and all other committee members for one (1) year terms. An individual may only serve as the Chair of the committee for a maximum of six (6) years. An individual may only serve as part of the committee (other than Staff) for a maximum of ten (10) years.

The committee shall consist of the following positions:

- Chair
- A maximum of eight (8) delegates with the following expertise:
 - Law Enforcement
 - Legal
 - High Risk Safety (ie – Oilfield)
 - Physician
 - Athletic Therapist
 - Official
 - Coach
 - Sport Equipment Manufacturing

Additional Staff representatives may be appointed, in an ex-officio capacity, from time to time by Hockey Alberta's Management.