



OPERATIONAL POLICY: MEMBERSHIP APPLICATIONS
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BENEFITS OF REGISTERING WITH HOCKEY ALBERTA

- A. Opportunity to participate in Provincial, Regional or National Championships where applicable.
- B. Ratification of serious league suspensions, thus prohibiting suspended players from participating in other registered or affiliated leagues.
- C. Access to Hockey Alberta resources for coaching, officiating, player development, etc.
- D. Access to Hockey Alberta registered and certified officials for game play.
- E. Opportunity to participate in the growth and governance of hockey in Alberta through committees, conferences, seminars, etc.
- F. Opportunity to be engaged in the Hockey Canada rule and regulation change processes, etc. through Hockey Alberta.
- G. Access to 'Member Pricing' through Hockey Alberta partners from time to time as well as access to grant opportunities through the Hockey Alberta Foundation and other partner groups.

APPLICATIONS FOR MEMBERSHIP

- A. The Hockey Alberta Bylaws outline the available categories of membership as:
 - i. an amateur hockey league of the Junior, Senior, College or University division;
 - ii. a Minor Hockey Association;
 - iii. an Accredited School; or
 - iv. a Provincial or Regional organization that operates an amateur hockey program for Adapted Hockey or Recreational Hockey.
- B. Prospective Members may apply to Hockey Alberta provided they satisfy the requirements for regular membership as outlined within the Hockey Alberta Bylaws and meet the following minimum requirements to become a Member:
 - i. operate within the Province of Alberta;
 - ii. is a registered society/ corporation with the Province of Alberta;
 - iii. there is not an existing Member Organization providing the same level/ type of hockey program within the geographic area;
 - iv. for Leagues, have a minimum of three (3) member teams;
 - v. for Leagues, are not within or part of a Minor Hockey Association.



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- C. All applications for membership must include the following information:
- i. a copy of the prospective Member's Constitution/ By-Laws;
 - ii. a copy of the prospective Member's Policies/ Regulations;
 - iii. a copy of the prospective Member's Certificate of Incorporation;
 - iv. the prospective Member's corporate address, phone number and email addresses;
 - v. a list of the Executive of the prospective Member (including phone numbers and e-mail addresses);
 - vi. for Leagues, a list of the member Teams of the prospective Member (including names of the main contacts, mailing addresses, phone numbers and email addresses for each team).
- D. Applications for Membership must be submitted to Hockey Alberta on or before January 31 in order to be considered for the subsequent season (applications submitted after this date will not be considered or be deferred to the following season).
- E. All applicants must include the following statement in their Constitution/ Bylaws:
- "That where the provisions of this Constitution/ Bylaws are inconsistent with the Constitutions, Bylaws, and Regulations of Hockey Canada and/ or Hockey Alberta, the Constitution, Bylaws, Regulations and/ or Policies of Hockey Canada and/ or Hockey Alberta shall prevail".

MEMBERSHIP APPROVALS

- A. The Constitution of prospective Members must not contain any provisions which contradict existing Hockey Canada and/ or Hockey Alberta Policies or Regulations, specifically pertaining to the following areas:
- I. Registration;
 - II. Affiliation;
 - III. Transfers;
 - IV. Insurance;
 - V. Roster Sizes;
 - VI. Appeals;
 - VII. Suspensions;
 - VIII. Coaching Certification.
- B. In all other matters, Members shall be permitted to strengthen any provision of Hockey Canada and/ or Hockey Alberta for those matters which only affect the Member. Strengthening shall be defined as "any provision which places further limits on individuals or teams than currently provided in Hockey Canada and/ or Hockey Alberta Constitutions, Bylaws, Regulations and Policies". The above does not apply to playing rules.
- C. All applications for Membership will be reviewed by Hockey Alberta and additional information and/ or recommendations for change will be communicated to the applicant prior to a recommendation going to the Board of Directors for approval.
- D. The Board of Directors shall be responsible to either approve or deny the application for Membership.



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- E. If Membership is approved, a Membership Fee will be assessed and must be paid in full prior to any hockey activity commencing.

MEMBER OPERATIONS

- A. All Members must operate in accordance with their Constitution/ Bylaws, Policies/ Regulations. Upon request, Members shall be required to forward to Hockey Alberta a copy of all Minutes of any meeting, whether regular or special.
- B. Members must ensure that their respective Teams are properly registered in accordance with Hockey Alberta and Hockey Canada Regulations.
- C. Members must ensure that all exhibition and/ or tournament games that their respective Teams participate in are sanctioned by Hockey Alberta, Hockey Canada or a IIHF Member.
- D. For Leagues, Teams whose geographical location is outside the jurisdiction of Hockey Alberta, may be considered to participate in a Hockey Alberta Member League upon application to Hockey Alberta. Approval will only be given in the event that the applying team(s) are registered with a Branch of Hockey Canada, or of USA Hockey.
- E. Members shall be permitted to make Bylaws and Regulations that will provide the most efficient administration, unless specific provisions are contained in Hockey Canada and/ or Hockey Alberta Constitutions/ Bylaws and Policies/ Regulations.
- F. For Leagues, those that wish to declare Champions to compete in Provincial or Inter-Branch competition may not make provisions in their Constitutions/ Bylaws and Policies/ Regulations that contravene any eligibility requirements outlined by Hockey Alberta or Hockey Canada.
- G. Any Member that amends their Constitution/ Bylaws after approval has been given by Hockey Alberta must halt the implementation of any changes and the original Constitution shall be in effect for all matters pertaining to the amended section. The Member must submit the amended documentation to Hockey Alberta for review and the amendment shall only be permitted to be in effect after approval has been given by Hockey Alberta.
- H. Members must submit their updated listing of Executive/ Board to Hockey Alberta on an annual basis.
- I. Members must submit their Constitution/ Bylaws and Regulations/ Policies to Hockey Alberta for review every three (3) years, whether they have made amendments to the documents or not.