



INFORMATION BULLETIN

Bulletin No: 14/12

Date: September 24, 2014
To: Minor Hockey Associations
From: Kevin Macrae
Senior Manager, Hockey Operations
SUBJECT: Aboriginal Hockey Committee

Hockey Alberta has recognized the need to have committed Aboriginal representatives as part of our Aboriginal Hockey Committee in order to create a link between the communities offering minor hockey for Aboriginal players and Hockey Alberta's Operational structure. Hockey Alberta's Aboriginal Hockey Committee has been established with the purpose of:

- Becoming the Unified Voice representing Aboriginal Hockey
- Serving as a vehicle to communicate, support and address issues
- Acting as a liaison on matters affecting Aboriginal Hockey

The committee will need to begin the process of designing an Action Plan that will address the items noted above. The first objective of this committee is to implement a Communication Plan that will provide a forum for communication between Aboriginal Communities / Minor Hockey Associations and Hockey Alberta Zone Teams and Leagues within the Province.

Attached to this bulletin you will find the Terms of Reference for the Aboriginal Hockey Committee. This document details the goals and objectives of the committee as well as provides an outline of how the committee will operate. Also attached is an application form; if you are interested in becoming a member of this committee, for the 2014-2015 season, please complete the application form and submit it, along with a short "hockey resume", to Bryden Burrell (bburrell@hockeyalberta.ca) at the Hockey Alberta office by **October 3, 2014**. Hockey Alberta will review the submitted applications and determine which applicants are the best fit for the Aboriginal Hockey Committee.

If you have any questions regarding the Aboriginal Hockey Committee, please do not hesitate to contact Bryden or the Committee Chair, Ted Carter, (tcarter91@shaw.ca). We are looking forward to the new direction of this committee and are eager to work with the appointed individuals to make the game of hockey better and provide more opportunities for Aboriginal players within Alberta.

Sincerely,

A handwritten signature in black ink that reads "K. Macrae".

Kevin Macrae
Senior Manager, Hockey Operations
kmacrae@hockeyalberta.ca



Aboriginal Hockey Committee
Terms of Reference
Drafted – July 2014

TERM

The term of this committee shall be in effect from May 1 to April 30 of the current hockey season.

MANDATE

The Aboriginal Hockey Committee shall be charged with developing recommendations for the Executive Director of the organization. This shall be done with proper process and consultation of the stakeholders of our game. Additionally, as required the committee shall be charged with responding to proposed change and advancement to the game through actions of the Board and Executive Director.

GOALS & OBJECTIVES

The Goals and objectives are established on an annual basis based on the direction derived from the Strategic Plan. Additionally, specific goals for the committee should be established by the committee, on an annual basis based on the mandate and authority as already mentioned. In order to establish these, the committee needs to work closely with the Executive Director (or designate) to ensure the proper alignment of committee work to organizational priorities.

- To foster open, honest, and constructive dialogue on all issues affecting Aboriginal Communities that offer Minor Hockey as well as the players and Team Officials.
- To provide a forum for the Aboriginal Communities to discuss and formulate recommendations that represent the best interests of Aboriginal hockey players and Hockey Alberta.
- Assist, guide, and support Aboriginal Communities that offer Minor Hockey to become responsible and accountable to their own members and Hockey Alberta.
- Facilitate and encourage a working relationship with the zone teams, leagues, and the Aboriginal Communities, such that they are able to communicate and foster the development of programs, in keeping with the direction as set by the Hockey Alberta Board of Directors through the strategic planning process.
- To have regular meetings with representatives from Aboriginal Hockey Communities.

AUTHORITY

This is an advisory committee appointed by the Volunteer HR Committee of Hockey Alberta. It has been established to be the “unified voice” representing Aboriginal hockey and to serve as a vehicle to communicate, support, and address issues and to act as a liaison on matters affecting Aboriginal hockey within Hockey Alberta. The committee will advise and make recommendations on policies and procedures that support the development of Aboriginal hockey under the membership of Hockey Alberta.

REPORTING

The Aboriginal Hockey Committee is a committee under the authority of the Executive Director and shall report in such a manner. In addition to any regular communication the committee, through its Chair and lead staff liaison, shall report formally a minimum two times per year.

SCHEDULE

Meetings will be done via conference call or in person depending on the nature of the business to be conducted.

MEMBERSHIP

- The Aboriginal Hockey Committee shall be chaired by one individual as appointed by the Volunteer HR Committee.
- Other members shall be appointed by the Chair in conjunction with the Executive Director and come from the recognized Aboriginal communities that operate minor hockey within the province of Alberta.
- A staff member shall be appointed as a representative of the Executive Director.
- A representative from the Board may be appointed from time to time, in an ex-officio capacity.



Volunteer Application Form 2014-2015 Season

<u>Your Information:</u>	
Name:	
Contact Information:	Home phone: Cell: Fax: Email:
Hometown:	

<u>Position(s) you are interested in:</u>	
Specific Role:	<u>Aboriginal Hockey Committee</u>

<u>Qualifications:</u>	
Please confirm by checking off:	<ul style="list-style-type: none"><input type="radio"/> Acknowledge that I will be subject to screening under organization's Criminal Records Check, and Conflict of Interest policies.<input type="radio"/> Have regular access to a computer and high-speed internet access. (*See company communications expense policy)<input type="radio"/> *See Terms of Reference for specific role qualifications and requirements.<input type="radio"/> Familiar with and supports the purpose, vision/mission, core values, and Bylaws/Regulations of Hockey Alberta.
Minor Hockey Experience:	Role: _____ (Year(s)____) Role: _____ (Year(s)____) Role: _____ (Year(s)____) Role: _____ (Year(s)____) Brief Summary or description of these experiences:

Deadline for applications is October 3, 2014

Please return to:

Email: bburrell@hockeyalberta.ca

Fax: 403-346-4277