



INFORMATION BULLETIN

Bulletin No: 16/15

Date: November 1, 2016
To: Minor Hockey Associations
C.C: Minor Administration Committee
From: Michelle Skilnick – Manager, Hockey Operations
SUBJECT: HCR - Criminal Record Checks

Hockey Canada has launched a new tracking system for Criminal Record Checks (CRC) on the Hockey Canada Registry (HCR).

Criminal Record Check tracking can now be found in its own dedicated tab on the main page of each participant's record. As part of this new system, users will have the following functions available to them:

- a reports section has been added that will enable users to extract information about CRC tracking into spreadsheet form;
- users have also been provided the ability to setup pre-requisites for Team Registrations in order to restrict team officials that have not completed the CRC requirements from being added to a roster;

Any existing CRC tracking that MHA's have entered into the HCR, in either the Qualification or Tracking areas, will be moved to this new system by Hockey Canada. Expiry dates for CRC's will default to 3 years, based on the date the CRC's were received. MHAs will have the option to adjust this expiration date if needed.

Please refer to the attached CRC How Tos for more information on the new system.

Should you have any questions about the Criminal Record Checks and the new HCR functionality, please contact the Hockey Alberta office (403-342-6777).