



Hockey Alberta Pond Hockey



New Pond Hockey League Sanctioning Form

1. Complete all sections of this form and submit it
2. Attach with this form a signed copy of the agreement from the Local Minor Hockey Association citing the terms under which they allow the Pond Hockey Association/Program to operate within their boundaries. (see keys to include in your agreement)
3. Submit League registration Excel spreadsheet via email to bscott@hockeyalberta.ca

League sanctioning covers all scheduled practices, games and events between registered players under registered supervision played following Hockey Alberta Pond Hockey Guidelines.

League Administrator

Name of League: _____

Contact Person for Inaugural season: _____

League Contact Info

Complete Mailing Address: _____

Phone: _____

Email: _____

Fax: _____

Facilities Information

If there is a rental contract between your league and the facility and they require an insurance certificate please complete Appendix 5 - Certificate of Insurance Request Form. Include all additional insured information as needed on the certificate. This form must be completed any time a certificate is requested by a third party. **Insurance certificates are only granted if requested by a third party.** A facility may request an updated certificate each year.

I acknowledge that the information I have provided in this agreement is true to the best of my knowledge. By signing this agreement the above stated Pond Hockey Association agrees to comply and operate within the guidelines of the Hockey Alberta Pond Hockey Program.

League Administrator (Signature): _____

Date: _____

Approved by: _____ (Hockey Alberta)

Date: _____

When completed, please return to:

BRIAN SCOTT
 HOCKEY ALBERTA
 #1, 7875 - 48 AVENUE RED DEER, AB T4P 2K1
 Phone : (403) 342-6777 ext. 129
 Fax: (403) 346-4277
 e-mail: bscott@hockeyalberta.ca
 website: www.hockeyalberta.ca



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**Game & Conduct Management:
MHA Resource Manual**
APPENDIX 5 - CERTIFICATE OF INSURANCE REQUEST

DATE OF REQUEST:

ASSOCIATION:

TEAM: N/A

CONTACT:

PHONE:

FAX:

DATE OF EVENT:

NAME/ADDRESS OF PREMISES REQUESTING CERTIFICATE OF INSURANCE:

PHONE:

EMAIL:

TYPE OF EVENT: 2009-2010 Pond Hockey Regular Season

COPY OF CONTRACT ATTACHED: Yes No

AMOUNT OF LIABILITY INSURANCE COVERAGE REQUESTED: \$ _____

APPROVAL OF LOCAL ASSOCIATION PRESIDENT:

printed name

signature

APPROVAL OF HOCKEY ALBERTA:

signature

date



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Key Areas to address in your Minor Hockey Association Agreement

- **Player registration restrictions**
 - Will the PHA allow players registered in the MHA to also play Pond Hockey
 - Will the MHA allow players registered in the PHA to also play Minor Hockey
 - Will either association require players to declare a primary association where they will participate in the event of a conflict?
- **Operational Independence**
 - Will the PHA utilize or be tied to the MHA in any way legally or financially?
 - Will the PHA be independently responsible for operational functions?
 - § Examples:
 - § will the MHA allocate ice to the PHA?
 - § Will the MHA and PHA share storage or other space allocated by the municipality?
 - § Will the PHA be involved in the hosting of Coach clinics or other such activities?
 - § Will PHA coaches be eligible to attend MHA hosted clinics?
- **Competition for Resources**
 - Does the MHA in any way restrict or prevent the PHA from soliciting advertising or sponsorship etc. from any entity?
 - Will the associations schedule or otherwise work cooperatively in any way?
 - § Example:
 - § The MHA will agree to schedule novice ice times only on certain days of the week so that the PHA may schedule their corresponding age group on opposite nights.
 - § The MHA may book ice time with no consideration for the PHA ice needs
- **Other Restrictions to the Agreement**
 - Is the MHA obligated to uphold agreements with other parties that would take precedence over the MHA and PHA agreement?
 - Will the MHA be permitted to enter into agreements with third parties that take precedent over the PHA agreement once the PHA agreement has been signed?
 - § Examples:
 - § The MHA must abide by the league schedule provided, or must schedule based on league criteria first and will then schedule to benefit the PHA secondarily.
 - § The MHA has certain sponsor or promotional agreements that prohibit them from advertising or otherwise participating in PHA events with conflicting sponsors.
 - § The MHA must operate based upon municipal guidelines with regards to their ice times and scheduling.
- **A Method to Deal With Unforeseen Disputes**
 - Not all circumstances will be covered in the agreement, a pre-determined method for addressing future issues unforeseen at the time of the agreement is recommended.
- **Legality**
 - Ensure the representatives signing the agreement are legally entitled to on behalf of the PHA and MHA
 - Ensure signatures are witnessed and dated.
 - Ensure to include the agreements intended timeframe, whether it is to be enforced from the signing date forward, or will expire at a given date.

Please be aware this is NOT a comprehensive list of concerns to be addressed, but a guide in order to help ensure your agreement is as complete as possible. It is recommended any concerns of either the MHA or the PHA no matter how small, be addressed in the original agreement.